

**Office of Student Affairs  
The Chinese University of Hong Kong**

**Empowering Youth Fund (EYF)**

**Notes to applicants**

**Objective:** EYF provides financial support for individual CUHK undergraduate students who aim to empower other CUHK students or individuals in our communities.

**Eligibility:** All CUHK full-time undergraduate students are eligible to apply, as an individual or in a team.

**Maximum Amount:** The grant is tenable for either an individual or a group with a total maximum subsidy up to HKD10,000 / 70% of the proposed budget (whichever is lower) for a project.

Successful applicants should proceed the reimbursement within one month after the end of the project period, and before 6 June, 2025 (Reimbursement procedures and details will be given after the announcement of the results).

**Date for Application:** 1<sup>st</sup> round application (end)  
2<sup>nd</sup> round application: 2 January 2025 – 28 January 2025

Important dates

<b>Item</b>	<b>Date</b>	<b>Required materials</b>
Project period:	Present – 30 May 2025	/
Application deadline:	1 <sup>st</sup> round (end) 2 <sup>nd</sup> round: 28 January 2025	<ul style="list-style-type: none"><li>- Detailed Activity Proposal and Budget Plan</li><li>- A completed webform (video link of the project introduction will be welcomed)</li></ul>
Reimbursement deadline:	6 June 2025	<ul style="list-style-type: none"><li>- Activity and Expense Report</li><li>- Reimbursement Form</li><li>- All the official receipts (instead of invoices)</li></ul>

## Fund Consideration

The proposals are evaluated based on the following criteria:

1. **conformable to the laws in Hong Kong;**
2. Meaningful and impactful engagement with the campus/communities (aiming at building up a caring campus/communities);
3. Meaningful learnings (for members of the project) including applications of existing skills, knowledge and strengths and/or acquiring of new skills and knowledge;
4. Innovativeness in ideas/ solutions to achieve intended outcomes;
5. Cost-effectiveness

*Note: The factors that determine the approved budget include several considerations, not limited to whether the applicant intends to seek additional funding in the future, the amount of reimbursement received in the previous year (if any for reference), and the scale of the project being proposed.*

## Examples of the project

1. Social service / social innovation projects;
2. Competitions on caring campus/communities;
3. Cultural performances (e.g. dancing, drama, talk show, music show) on inclusion and diversity;
4. Leadership training for schoolmates;
5. Microfilm making for public awareness of caring communities

The following kinds of expenditure will **NOT** be supported, even if the project as a whole is approved:

- General operating expenses or start-up costs of student clubs, societies, and interest groups;
- Purchase and maintenance of equipment and other fixed assets;
- Outright donations to beneficiaries;
- Overseas travel expenses (e.g. flight tickets);

Please include the information of the Student Experience and Development Section, Office of Student Affairs, The Chinese University of Hong Kong as a supporting/sponsored unit on promotional materials, if any.

## Application

1. Please download the application form from:  
<https://www.orientation.cuhk.edu.hk/2024/wp-content/uploads/2024/09/EYF---Application-Form.docx>
2. Please submit the application form and related document via webform:  
<https://cloud.itsc.cuhk.edu.hk/webform/view.php?id=12408833>

## **Enquiries**

Ms. Suki Chan (Tel: 3943-8652 / [sukiclychan@cuhk.edu.hk](mailto:sukiclychan@cuhk.edu.hk) / WhatsApp: 3943-8652)