

學生事務處學生經驗及發展組 Student Experience and Development Section Office of Student Affairs

# **Empowering Youth Fund (EYF)**<sup>®</sup>

# INTRODUCTION

EYF provides financial support for individual CUHK undergraduate students who want to empower other CUHK students or people in our communities.

# ELIGIBILITY

ALL CUHK full-time undergraduate students



For inquiries, please contact <u>Ms. Suki Chan</u> via: Email: sukiclychan@cuhk.edu.hk | Tel: 3943 8652

#### Office of Student Affairs The Chinese University of Hong Kong

### Empowering Youth Fund (EYF)

## Notes to applicants

Objective:	EYF provides financial support for individual CUHK undergraduate students who want to make empowerment on other CUHK students or people in our communities.
Eligibility:	All CUHK full time undergraduate students are eligible to apply, as an individual or in team.
Maximum Amount:	The grant is tenable for either an individual or a group with a total maximum subsidy up to HKD10,000 / 70% of the proposed budget (whichever is lower) for a project.
	Successful applicants can reimburse the expenses in June 2024 (Reimbursement procedures and details will be given after the announcement of the results).
Date for Application:	One month before the activity date (Until 10 May 2024 (Friday))

#### Important dates

Item	Date	Required materials
Project period :	Present – 12 June 2024	/
Application deadline :	One month before the activity date (until 10 May 2024)	<ul> <li>Detailed Activity Proposal and Budget Plan</li> <li>A web form (video link of the project introduction will be welcomed)</li> </ul>
Reimbursement deadline :	14 June 2024	<ul> <li>Activity and Expense Report</li> <li>Reimbursement Form</li> <li>All the official receipts (instead of invoices)</li> </ul>

#### Fund Consideration

The proposals are evaluated based on the following criteria:

- 1. conformable to the laws in Hong Kong;
- 2. Meaningful and impactful engagement with the campus / communities (aiming at building up a caring campus / communities);
- 3. Meaningful learnings (for members of the project) including applications of existing skills, knowledge and strengths and/or acquiring of new skills and knowledge;
- 4. Innovativeness in ideas/ solutions to achieve intended outcomes;
- 5. Cost-effectiveness

#### Examples of the project

- 1. Social service / social innovation projects;
- 2. Competitions on caring campus / communities;
- 3. Cultural performances (e.g. dancing, drama, talk show, music show) on inclusion and diversity;
- 4. Leadership training for schoolmates;
- 5. Microfilm making for public awareness on caring communities

The following kinds of expenditure will not be supported, even if the project as a whole is approved:

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- General operating expenses or start-up costs of student clubs, societies, and interest groups;
- Purchase and maintenance of equipment and other fixed assets;
- Outright donations to beneficiaries;
- Overseas travel expenses (e.g. flight tickets);

Please include the information of Student Experience and Development Section, Office of Student Affairs, The Chinese University of Hong Kong as a supporting/sponsored unit on promotional materials, if any.

#### **Application**

- 1. Please download the application form from: <u>https://www.osa.cuhk.edu.hk/wp-content/uploads/2024/01/EYF-</u> <u>%E2%80%93-Application-Form.docx</u>
- 2. Please submit the application form and related document via webform: https://cloud.itsc.cuhk.edu.hk/webform/view.php?id=12408833

#### Enquiries

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#### **Office of Student Affairs**

#### The Chinese University of Hong Kong

#### **Empowering Youth Fund (EYF) Application Form**

A. Basic Information		
Name of student group:	No. of group members	

Information of group members:

1	Name:	(English)	(Chinese)	
(Contact	SID No.:		Nick name:	
person & Treasurer)	College:		Email Address:	
	Major:		Study Year:	Gender (optional):
	Contact No	D.:	· · · · · · · · · · · · · · · · · · ·	·

2	Name:	(English)	(Chin	ese)
	SID No.:		Nick name:	
	College:		Email Address:	
	Major:		Study Year:	Gender (optional):
	Contact N	0.:		

3	Name:	(English)		(Chinese)		
	SID No.:		Nick name:			
	College:		Email Address:			
	Major:		Study Year:		Gender (optional):	
	Contact No	p.:			11	

4	Name:	(English)		(Chinese)	
	SID No.:		Nick name:		
	College:		Email Address:		
	Major:		Study Year:		Gender (optional):
	Contact No	).:	• • •		·

(Please add the boxes if you have over 4 teammates.)

We intend to use your name, telephone number and email address for the purposes of providing you with information of the Office of Student Affairs or other university departments, activities invitation, feedback collection and related promotion purposes. We cannot use your personal data without your consent, please indicate your agreement to such use by ticking the appropriate box provided.

I AGREE to the proposed use of my personal data for the above-mentioned promotion purposes.

□ I OBJECT to the proposed use of my personal data for the above-mentioned promotion purposes.

B. Project (Pleas	B. Project (Please submit your detail activity plan via online system.)				
Project Name	:				
Summary of the project	:	(within 300 words; If words exceed, we will extract the first 300 words only			
Aim	:				
Mission	:				
Target Audience	:	i) Type of target audience/ students ii) Estimated no. of audiences (Campus) iii) Estimated no. of audiences (Public)			
Expectation	:				
Period of the activities	:				
Venue of the activities	:	Please provide detailed information (e.g. website, media coverage) about the venue if it is not at CUHK.			

#### Proposed Rundown

Time	Description of the activities	Remarks
	(Please mention the activities in detail.)	

(If you have more than 1 activity in your project, please mention all activities separately.)

## C. Budget plan (Please submit your budget plan via online system.)

Estimated Income	:	HKD
Estimated Expenses	•••	HKD
Balance	••	HKD

Signature of Applicant: \_\_\_\_\_\_

Application Date: \_\_\_\_\_